

ARCHITECTURAL CHANGE REQUEST

PALM CLUB HOMEOWNERS ASSN, INC.

Banyan Property Management, INC.
2328 S. CONGRESS AVE, SUITE 1-C, WEST PALM BEACH, FL 33406
PHONE: (561) 649-8585 FAX: (561) 649-0188

DATE: _____

OWNER NAME: _____

ADDRESS: _____

HOME#: _____ WORK#: _____ CELL#: _____

I request permission to make the following change(s) to my home. If applicable, and architect's drawing and/or diagram, listing the specifications to be used (including material and dimensions) MUST accompany this request in order to be considered by the Architectural Review committee. For non-architectural changes such as landscaping and/or fencing include two (2) sets of drawings, at least one drawn on the lot survey of your property and a layout with configuration in respect to the exterior of the unit with specific description of materials:

COMPLETION DATE: _____

CONTRACTOR TO BE USED (IF APPLICABLE): _____

CONTRACTOR ADDRESS: _____

CONTRACTOR TELEPHONE: _____

I/we understand that approval of our request must be granted before the inception of the project. I/we acknowledge that we could be forced to have the item removed if it is installed without prior written approval or it is different from the approved plants and/or specifications. If the project is not begun within ninety (90) day, a new application must be submitted. Board approval in no way eliminates the need to adhere to city of county codes or zoning regulations. The project must be completed within sixty (60) days.

OWNER SIGNATURE: _____

DO NOT WRITE BELOW THIS LINE

ARCHITECTURAL REVIEW COMMITTEE DECISION

___ THE ABOVE REQUEST HAS BEEN APPROVED AS SUBMITTED.

___ THE ABOVE REQUEST HAS BEEN APPROVED WITH THE FOLLOWING CONDITIONS:

___ THE ABOVE REQUEST HAS BEEN DENIED FOR THE FOLLOWING REASON:

AUTHORIZE BY: _____ DATE: _____

AUTHORIZE BY: _____ DATE: _____