

**Royal Forest Homeowners Association
Clubhouse Rental
Exclusive Use Agreement**

Event Date: _____
Time: Start _____ End _____
Type of Event: _____

Resident Name _____

Address: _____

Phone# _____

Royal Forest Clubhouse Hours of Operation: 7:00 AM- 7:00 PM

The fee to rent the Clubhouse is \$25.00 and a separate deposit check of \$50.00 is required at the time of reservation. (Two checks, totaling \$75.00 combined)

Reservations are taken on a **FIRST COME FIRST SERVE BASIS** once the fee and deposit is received.

I understand the Association will not schedule any other use of the Clubhouse on the date and time shown above. The Association cannot prohibit residents from using the other recreational facilities. I agree to the terms and conditions of this agreement as stated below.

Terms and Conditions:

1. You and your guest(s) will abide by all pool, pool deck and recreational facility rules of Royal Forest. You accept full responsibility for the actions of your guests.
2. Remove all garbage and trash from the Clubhouse area to your home. (Bring extra large trash bags or liners to replace those in the cans when you arrive).
3. If using the barbecue pit, remove all charcoal and ashes when finished making sure fire is out.
4. Remove all decorations including tape, string and any adhesive material used.
5. If you or your guest(s) damage the facilities and the repairs exceed the deposit, you are responsible for any additional expense.
6. You are responsible for cleaning and leaving the Clubhouse area in the same condition as inspected with the pool committee representative prior to the event.
7. 25-person max. Supervision is required for any child under the age of 16.

Notations: Upon an approved inspection of the Clubhouse area with the pool committee representative, I am eligible for a refund of my damage deposit. If your event is held in the clubhouse during evening hours, you and your guests must vacate the premises and all debris must be removed and the clubhouse cleaned by no later than 11:00 PM. There is absolutely no swimming after 7:00 PM.

Responsible Party Signature

Pool Committee Representative