

VICTORIA GROVE H.O.A.  
10420 Victoria Grove Blvd.  
Royal palm Beach, Fl. 33414

Phone: 561-333-6050

Fax: 561-791-9240

Reviewed by property manager:  initial and date
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ARCHITECTURAL APPLICATION

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Address: \_\_\_\_\_ Lot #: \_\_\_\_\_  
Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Describe in detail the changes or modifications for which you are requesting approval:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please complete and sign this form and attach the following information:

1. Copy of contractor proposal and sketch of work to be done.
2. Copy of contractor's occupational license.
3. Copy of contractor's liability insurance and workman's compensation insurance; certificate holder must state Victoria Grove H.O.A.
4. Copy of homeowner's property survey indicating location of changes or modifications.

Materials you may need to provide for the Association to make a decision on your request include:

1. A picture, drawing or advertising materials displaying the items you are requesting for installation.
2. A sample of the type and texture of any building materials that may be used on the house exterior.
3. A sample of the color of paint or other materials that may be used on the house exterior.
4. Any other materials or information that may assist in Association evaluation of the project.
5. A site plan showing your lot, the location of your home on the lot, and where the changes will be made.
6. Landscape changes may require changes to your irrigation system. Supply information regarding same. You are required to make any changes and will be responsible for any damages to either private or common areas.

It is understood that the changes or modifications which you are requesting may not:

1. Interfere with, or obstruct any easements on your property or the adjoining property.
2. Damage landscaping on your property, that of a neighbor, or the common grounds of the Association. If you do so, you are responsible for all repairs.
3. Cause a nuisance or interference with the peace or privacy of the other people in the community.
4. Be performed by unlicensed contractors or without the required permits from all governmental agencies.
5. Upon approval of your Architectural Application, the work must commence within forty-five (45) days and be completed in a reasonable amount of time. Failure to start the work in the forty-five (45) day period will require your submitting a new application.

Homeowner's Signature \_\_\_\_\_

APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

You will be notified within thirty (30) days of Architectural Review Board approval or disapproval of your request for changes or modifications. You will be required to accept the responsibility of maintaining any landscape changes you make.

# **ARCHITECTURAL GUIDELINES**

## ***Fences***

Fences must be white aluminum, 4 or 5 feet tall. At least one gate must be 60" wide to accommodate commercial lawn mowers.

## ***Awnings***

Roll-away awnings are permitted. Material color must match your house colors and a sample must be provided with the application. All hardware must be white.

## ***Screen Enclosures***

Screen enclosures must be white aluminum with standard charcoal colored screen. The enclosure must meet all of the Village of Royal Palm Beach Building Codes and permits are necessary.

## ***Patio/Pool Decks***

All patios and pool decks must be pavers or an improved concrete surface such as spray deck or colored and stamped. No plain concrete/cement.

## ***Fountains and Statues***

All structures, fountains and statues must be confined within the flower bed area and must receive architectural approval before placement. A picture must be submitted with the architectural review form.

## ***Miscellaneous Landscaping***

Any new plants that require extra maintenance shall be maintained by the homeowner per the Homeowner's Documents. For example, additional hedges will need to be trimmed by the homeowner.

ASSOCIATION: VICTORIA GROVE H.O.A.

**RE: POOL, PATIO AND FENCE INSTALLATION**

Dear Homeowner:

In the event that you install a pool, patio or fence please be advised that you are responsible to ensure that the grading profile of the lot is restored to its original form to provide for proper drainage. Additionally, you are responsible for any landscape or irrigation damage caused during or following said installation. Lack of water will cause sod, plantings, bushes, etc., to die.

Equipment being driven over the property can cause severe damage. No equipment or materials to be stored on roadway. Any damage to common property is also your responsibility.

This not only protects the Association but your property as well. The integrity of the grading is very important so please be sure and address this issue with your contractor.

Homeowner Signature: \_\_\_\_\_ Dated: \_\_\_\_\_

**RE: CODES**

Dear Homeowner:

Please be advised this approval is subject to County Codes, setbacks, and permit conditions required. If at a later point it is found that you have not complied with these procedures, you will be held responsible for any and all changes that would be required.

Homeowner Signature: \_\_\_\_\_ Dated: \_\_\_\_\_

## VICTORIA GROVE H.O.A. – CONSTRUCTION DEPOSIT

All construction changes or additions being done on the outside of your house must be requested through the submission of an Architectural Application. The completed application and all required materials must be submitted for review to the Architectural Committee. The Architectural Committee meets twice a month (the second and last Wednesday of the month).

TYPE OF REQUEST	ARCHITECTURAL GUIDELINES	SUBMIT THE FOLLOWING		
BUILDING ADDITION	MUST MEET ALL OF VILLAGE OF ROYAL PALM BEACH BUILDING CODES. PERMITS ARE NECESSARY	PLANS, SRUVEY, LANDSCAPE PLAN, AND FINISHES <b>\$1,500 DEPOSIT REQUIRED</b>		
SCREEN ENCLOSURE	MUST BE WHITE ALUMINUM WITH STANDARD CHARCOAL COLORED SCREEN. THE ENCLOSURE MUST MEET ALL OF VIALLAGE OF ROYAL PALM BECH BUILDING CODES. PERMITS NECESSARY	PLANS DRAWN BY CONTRACTORE, INCLUDING SPECIFIC COLORS <b>\$1,000 DEPOSIT REQUIRED</b>		
FENCE INSTALLATION*	MUST BE WHITE ALUMINUM, 4 OR 5 FEET TALL. AT ELAST ONE GATE MUST BE 60” WIDE TO ACCOMMODATE COMMERCIAL LAWN MOWERS.	SURVEY, STYLE, COLOR PROPOSED INSTALLATION DRAWING, SURVEY <b>\$1,000 DEPOSIT REQUIRED</b>		
BRICK PATIOS	PATIOS MUST BE BRICK PAVERS ONLY. <b>NO CONCRETE SLABS.</b> HOMEOWNER WILL BE RESPONSIBLE FOR ALL IRRIGATION INCLUDING RE-ROUTING OF LINES	SURVEY, PLAN DRAWN WITH MEASUREMENTS, PAVER TYPE <b>\$1,000 DEPOSIT REQUIRED</b>		
HOUSE/TRIM PAINTING	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <u>EXTERIOR COLORS</u>                      LIGHT YELLOW #8211                      BLUE #8310                      GRAY #8106                      PINK #8247                      WHITE #5899                      TAUPE #5891                      CREAM #612-68                      GOLDEN YELLOW #8209                      NOMADIC DESERT #SW6107                      SAGE GREEN #SW2860                      IF YOU CHANGE THE EXTERIOR COLOR OFYOUR HOME, IT <u>CANNOT</u> BE THE SAME COLOR AS THE NEIGHBOR ON EITHER SIDE OF YOUR HOME                 </td> <td style="width: 50%; vertical-align: top;"> <u>SHUTTER COLORS</u>                      BLACK #968                      BROWN #5196                      BLUE #5545                      GREEN #8444   <u>TRIM COLOR</u>                      LARGO WHITE                 </td> </tr> </table>	<u>EXTERIOR COLORS</u> LIGHT YELLOW #8211 BLUE #8310 GRAY #8106 PINK #8247 WHITE #5899 TAUPE #5891 CREAM #612-68 GOLDEN YELLOW #8209 NOMADIC DESERT #SW6107 SAGE GREEN #SW2860 IF YOU CHANGE THE EXTERIOR COLOR OFYOUR HOME, IT <u>CANNOT</u> BE THE SAME COLOR AS THE NEIGHBOR ON EITHER SIDE OF YOUR HOME	<u>SHUTTER COLORS</u> BLACK #968 BROWN #5196 BLUE #5545 GREEN #8444  <u>TRIM COLOR</u> LARGO WHITE	COLOR SAMPLES NOTING LOCATION OF COLORS, COLOR NAME, & NUMBERS
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POOL INSTALLATION*	ALL PATIONS AND POOL DECKS MUST BE PAVERS OR AN IMPROVED CONCRETE SURFACE SUCH AS SPRAY DECK OR COLORED OR STAMPED CONCRETE. <b>NO PLAIN CONCRETE/CEMENT</b>	SURVEY, SURGACE COLOR, LAYOUT PLAN SCREEN ENCLOSURE OR FENCE DETAILS AND LANDSCAPE PLAN. <b>\$1,500 DEPOSIT REQUIRED</b>		
LANDSCAPE IMPROVEMENTS	ANY NEW PLANTS THAT REQUIRE EXTRA MAINTENANCE SHALL BE MAINTAINED BY THE HOMEOWNER PER THE HOMEOWNER’S DOCUMENTS <b>NO PLANTING ON OUTSIDE YOUR PROPERTY LINE</b>	SURVEY, DRAWN PALN, PLANT TYPE, HEIGHT OF PLANT AT PLANTING AND AT MATURITY, AND LOCATIONS OF LIGHTING. <b>\$500 DEPOSIT REQUIRED</b>		
HURRICANE SHUTTERS	MUST BE WHITE IN COLOR	PHOTOS OF WINDOWS WHERE THE SHUTTERS ARE TO BE INSTALLED AND PRODUCT BROCHURE SHOWING STYLE AND COLOR		
PLAYGROUND EQUIPMENT		SURVEY, BROCHURE OF PRODUCT SHOWING STYLE, COLOR AND LOCATIONS AND PLACEMENT OF EQUIPMENT		
FOUNTAINS & STATUES	ALL STRUCTURES, FOUNTAINS AND STATUES MUST BE CONFINED WITHIN THE ORIGINAL			

\*UPON FINAL INSPECTION BY THE PROPERTY MANAGER AND VICTORIA GROVE’S IRRIGATION PERSONNEL, IF IN COMPLIANCE, YOUR DEPOSIT WILL BE REFUNDED.

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### Exterior Paint Colors

MAB Name	MAB ID	General Description	Shutter choices
Bright Light	8211	yellow	Largo White #144, Tennis Court #8444, Sea Shore Black #0968, Cola # 5196
Sparkling Dew	8310	blue	Largo White #144, Blue Blood # 5545, Sea Shore Black #0968
Silver Knight	8106	gray	Largo White # 144, Sea Shore Black # 0968
O Pioneer	8247	pink	Largo White # 144, Sea Shore Black # 0968
Camellia	5899	white	All Colors
Old Linen	612-68	cream	All Colors
Pigeon	5891	taupe	Largo white # 144, Cola # 5196, Sea Shore Black # 0968
Guild House	8209	golden yellow	Largo White #144, Tennis Court #8444, Sea Shore Black #0968, Cola # 5196
Sage Green	SW 2860	green	Largo White # 144, Sea Shore Black # 0968
Nomadic Desert	SW 6107	tan	Largo White # 144, Cola # 5196

### Exterior Shutter Colors

MAB Name	MAB ID	General Description
Sea Shore Black	968	black
Cola	5196	brown
Blue Blood	5545	blue
Tennis Court	8444	green

### Exterior Trim

MAB Name	MAB ID	General Description
Largo White	144	white

Note: If you desire to change the color of your home it cannot be the same color of either of your neighbors. after approval has been reached, please paint a sample and schedule for the Property Manager to verify. 333-6050.

M.A.B. Paints: 2253 Vista Parkway # 4. West Palm Beach, FL 33411. Ph 561-697-3561.